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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Procurement and Supply

FROM : Chief, Real Estate & Construction Div.

SUBJECT: Activity Report from 16 January to date.

DATE: 22 January 1953

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1. Four acres of land at [REDACTED] for Commo - (a) Temporary connections made whereby D. C. Government furnishes power in accordance with oral arrangements.

(b) D. C. Corporation Counsel is drafting formal agreement for power.

(c) Construction is complete with exception of internal wiring.

(d) Use Permit executed by the Director and copy will be forwarded to D. C. Commissioners upon receipt by this office.

(e) Security fence and road improvements - method of accomplishing the necessary work to be discussed with GSA.

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2. Micro-Wave Relay Station at [REDACTED] Construction complete with exception of internal wiring. Power has been ordered and will be connected upon completion of wiring. (Procurement Div. contract).

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3. Eight additional dependent houses for [REDACTED] - Representative from this Division and [REDACTED] discussed matter with [REDACTED] in New York on 19 Jan. All details were clarified with exception of inspection services and purchase of the land which will require further details from the field.

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4. Extension of [REDACTED] for use as office space by activities of NEA/DD/P - Staff study prepared, revision thereof pending details from the field.

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5. Installation of vault in I&S, [REDACTED] - Estimate of \$1800 (reduction of \$700) received from GSA which is still considered high. Final determination will be reached upon I&S representative visiting [REDACTED] office on 1 February.

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6. Lease of 30 houses and Bachelor Officer Quarters for [REDACTED] Representative of this Division to depart on or about 1 February 1953 to negotiate leases.

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7. Purchase of land in [REDACTED] - EE presenting request to PRC for approval.

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8. Acquisition of warehouse space in [REDACTED] for Supply Division, PSO - Alterations in progress.

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9. Metropolitan Area Warehouses - Study of requirements for metropolitan area warehouses with Supply Division continuing.

10. Office space in [REDACTED] for Contact Field Office - GSA, Washington, is contacting their N.Y. office for reply on this matter.

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11. Acquisition of 5,000 sq. ft. of warehouse and special storage facilities in Metropolitan Area for SR Division - Space available at [REDACTED]

However, possibility of utilizing space at [REDACTED] is being investigated per the suggestion of SR Division representative.

12. Acquisition of office space for Personnel in [REDACTED] - Request forwarded to PBS for 518 sq. ft. of space.

CONSTRUCTION:

1. Project [REDACTED] - Construction proceeding at both sites, excavations and footings.

Request by Commo for minor construction contract changes forwarded to Project Manager for delivery to contractor for estimate.

Further discussion being held with the power company this date regarding the installation of lines from the buildings to the property line.

2. Project [REDACTED] - Pending receipt of information from the Field regarding construction estimates being requested by WH Division.

3. [REDACTED] - Preparation of plans and specifications continuing in this Division (approximately 90% complete).

4. Project [REDACTED] - Lease negotiations completed. [REDACTED] will present lease for approval to [REDACTED] Representatives of DD/A, OTR, and PSO to review existing buildings at site. Possibility of reduction in construction estimate.

5. Project [REDACTED] - Negotiations with sub-contractor regards claim for extra compensation (\$22,400.40) for ground preparation of air strip jump area will follow review of our proposals by Office of General Counsel.

Representative of General Counsel to prepare memorandum to Finance to permit payment of voucher representing 90% of fixed fee. Balance of fixed fee being held pending final audit. Approval of contract pending.

6. [REDACTED] - Still pending receipt of estimate on cost of construction of sewage work.

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